

NED University of Engineering and Technology
Department of _____ Engineering
Bachelors in _____ Engineering

Corrective Action Request (CAR) Form

CAR No: _____ Initiation Date: _____

It is intended to raise a CAR for: (strike out if not applicable)

Batch: _____	Semester: Spring / Fall / Summer 20__
Class: FE / SE / TE / BE	Section: A / B / C / D
Course Code: _____	Course Title: _____

Trigger: (Please describe reason for the request)

Corrective action by Departmental OBE Cell:

Action	Responsible Person / Body	Target Date

Post-Target Follow-up:

Date of Follow-up: _____

After follow-up, the following status is assigned to the request: (Tick any one)

- Corrective Action successfully implemented, CAR closed.
- Corrective Action unsuccessfully implemented, new CAR issued. New CAR No: _____
- Corrective Action not complete, target date extended, new CAR issued. New CAR No: _____

Additional Remarks: (if CAR is not closed)

 Chairperson / Head of Departmental OBE Cell
 Date: _____

 OBE Coordinator